

# PANDEMIC RESPONSE MANAGEMENT

Organizations are responsible for the health and safety of everyone visiting their premises (clients, customers, employees, contractors, etc.).

An organization's responsibilities are heightened during a pandemic, such as COVID-19!

The Maestro-Solution for Pandemic Management formalizes, records and monitors your organization's controls.

## Oversight

Your organization needs to have an up-to-date Disaster Recovery and Business Continuity plan that includes a generic Pandemic response. When a specific pandemic is identified, such as COVID-19, the DR/BC plan needs to be customized.

## Employees

The requirement of all employees, including those employed by on-premise service providers (such as caterers and cleaners) to work on-premise needs to be determined.

## Visitors to Premises

All physical visitors, including employees, need to self-certify their recent health status to identify potential carriers.

Self-certification can be augmented with a body temperature check by security personnel.



## FLEXIBLE & LOW COST

### Flexible

GRC-Maestro uses Templates so each firm can run their COVID-19 Governance checks to suit their requirements:

- **Standard** - Use pre-built Templates covering laws, regulations, and industry best practice
- **Copy & Edit** - Use existing Templates and edit for your own requirements
- **Customise** - Build new Templates based on your own requirements

### Low Cost

GRC-Maestro has a range of price plans to give users great compliance software at a low cost.

There are no hardware requirements or software to install, just log in through any browser.

[For More Details:  
Contact Us](#)

## KEY FEATURES



**Rule Checking: Regulatory/Internal**  
Run rules on question answers to flag potential breaches/internal controls.



**Process Management**  
Use dynamic questions/responses to ensure processes are followed.



**Incident/Breach Management**  
Assess potential breaches and manage them to resolution.















**Reports/Business Intelligence**  
Maintain compliance records and produce on-line/Excel/PDF reports.

## STATUTORY, REGULATORY, POLICIES AND CONTRACTS/SLAs

GRC-Maestro supports your Pandemic Response Management requirements.

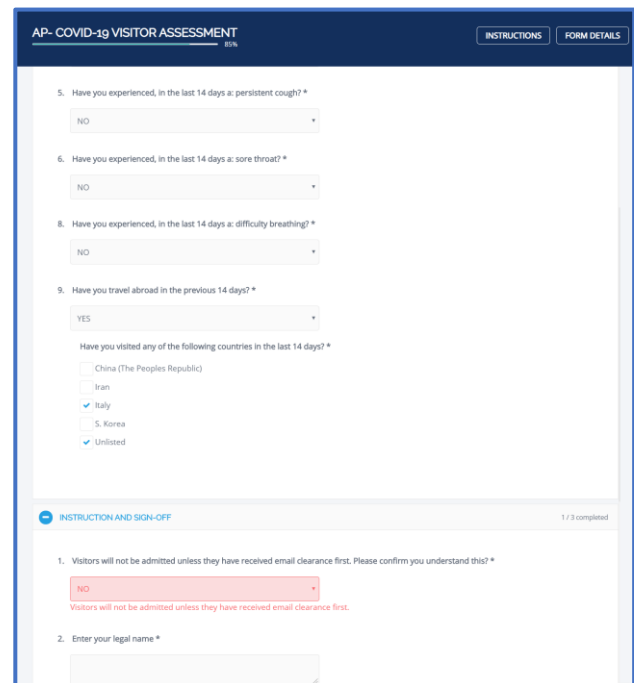
The platform has powerful compliance monitoring and breach identification/management.

Customised checks, controls and record keeping are built into your Maestro-Templates.

 <b>AUSTRALIA</b> Australian Security & Investment Commission Australian Prudential Regulation Authority	 <b>CYPRUS</b> Cyprus Securities and Exchange Commission	 <b>IRELAND</b> Central Bank of Ireland	 <b>LUXEMBOURG</b> Commission de Surveillance du Secteur Financier	 <b>MALAYSIA</b> Securities Commission Malaysia	 <b>MALTA</b> Malta Financial Services Authority
 <b>SINGAPORE</b> Monetary Authority of Singapore	 <b>HONG KONG</b> Securities and Futures Commission	 <b>GUERNSEY</b> Guernsey Financial Services Commission	 <b>JERSEY</b> Jersey Financial Services Commission	 <b>UNITED KINGDOM</b> Financial Conduct Authority	 <b>USA</b> Securities & Exchange Commission Financial Industry Regulatory Authority

## ASK, RESPOND, REVIEW, ASSESS, REPORT AND RECORD

- ASK** Information required to assess compliance with regulations, internal policies, legal requirements or record keeping
- RESPOND** Respondent answers questions and attaches documents as required (pre-submission validation)
- REVIEW** Automatic check on submitted answers to identify Incidents (option to manually create Incident or reject Maestro-Form)
- ASSESS** Management review of Incidents to determine Breaches/Non-Breaches with reason for assessment required
- REPORT** Provide regulators and management with reports showing internal controls, results of monitoring, breaches/non-breaches etc.



The screenshot shows a web form titled "AP- COVID-19 VISITOR ASSESSMENT" with a progress indicator of 81%. The form contains several questions with dropdown menus for "NO" or "YES" answers. Question 5 asks about persistent cough, 6 about sore throat, 8 about difficulty breathing, and 9 about travel abroad. Under question 9, there are checkboxes for countries visited: China, Iran, Italy (checked), S. Korea, and Unlisted (checked). Below the questions is a section for "INSTRUCTION AND SIGN-OFF" with a progress indicator of 1/3 completed. Question 1 asks for confirmation of understanding, with a "NO" dropdown and a red error message: "Visitors will not be admitted unless they have received email clearance first." Question 2 asks for the legal name.

## CONTACTS

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